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Wednesday, October 16, 2019

7:00 PM

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**I. Call to Order**

**II. Pledge of Allegiance & Invocation**

**COUNCIL MEMBER BRAINARD WATSON**

*The invocation may be offered by a person or Council Member of any religion, faith, belief or non-belief. A list of volunteers is maintained by the City Clerk and interested persons should contact the Clerk for further information. Any invocation that may be offered before the start of the regular Council business shall be the voluntary offering for the benefit of the Council and the citizens present. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker.*

**III. Mayor and Council Members Report on Current Events**

**1. P.W. Litchfield Heritage Center**

**INFORMATION**

Presenter: Judy Cook and Nancy Schafer, Litchfield Park Historical Society

Msses. Judy Cook and Nancy Schafer will provide an update to the Council regarding progress of the design for the P.W. Litchfield Heritage Center and the Capital Campaign for the project.

**IV. City Manager's Report on Current Events**

**INFORMATION**

This report includes the following items:

- HR Actions
- Building
- IT/Finance
- Community & Recreation Services
- Pre-school
- Census 2020
- Clerk's Office
- Planning
- Public Works

**V. Response to Call to the Community**

Mayor Schoaf may provide a response to Ms. Heather Clarke regarding her comments made about an abandoned home during the September 18, 2019 regular meeting.

**VI. Call to the Community**

*This is the time for citizens who would like to address the City Council on any non-agenda item. Action taken as a result of public comment will be limited to asking Staff to review the matter, asking that the matter be put on a future agenda, or responding to criticism.*

**VII. Presentations****A. Service Recognition of Former Council Member Peter Mahoney****INFORMATION**Presenter: Thomas L. Schoaf

Mayor Schoaf will present a plaque to former Council Member Peter Mahoney for his nineteen years of service on the City Council.

**B. Employee of the Quarter****INFORMATION**Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf will present Susan Slagle, Human Resource Specialist, a certificate for being selected Employee of the Quarter for the 3rd quarter of 2019.

**C. Speak Up, Stand Up, Save a Life Proclamation****INFORMATION**Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf will read a proclamation declaring the month of October 2019 as Speak Up, Stand Up, Save a Life month.

**D. National School Lunch Week Proclamation****INFORMATION**Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf will read a proclamation declaring October 14 - 18, 2019 as National School Lunch Week.

**E. Arizona Cities and Towns Proclamation****INFORMATION**Presenter: Thomas L. Schoaf, Mayor

Mayor Schoaf will read a proclamation declaring October 20 - 26, 2019 as Arizona Cities and Towns Week.

**VIII. Reports****A. Public Safety Services Monthly Reports****1. Goodyear Fire (GYFD)****INFORMATION**

Chief Cole will present the report, which includes the following items:

- EMS Calls/False Calls
- Other/Unknown/False Alarm
- Hazardous Conditions
- Other Incident Types
- Good Intent Calls
- Construction Inspections
- Construction Permits
- Plan Review

**2. Maricopa County Sheriff's Office (MCSO)****INFORMATION**

Capt. Rich Johnson will present this report, which includes the following items:

- Assault
- Juvenile Disturbing
- Theft/Vehicle Theft
- Stolen Vehicle Recovery
- Drugs
- Harassment/Civil Matter
- Welfare Check
- Traffic Violations
- Traffic Citations
- Threat/Phone Calls
- Burglary
- Shoplifting
- Criminal Damage
- Suspicious Activity
- Deceased Person
- Fight/Mutual Combat
- Traffic Stops

**B. Staff Monthly Reports****1. Finance Department****INFORMATION**

Mr. Johnson will provide an update on the City's budget and expenditures for FY2020 through September. Follow-up items from the previous Council meeting may also be discussed.

**2. Code Enforcement****INFORMATION**

This report includes the following items:

- Code Enforcement Statistics
- Code Enforcement News

**3. Community and Recreation Services****INFORMATION**

This report includes the following items:

- Community and Recreation Services
- Census 2020
- Preschool
- Aquatics
- New Employee

**4. Crane Plume****INFORMATION**

This report includes the following items:

- Source Area Investigation & Remediation
- Conduit Well Update
- Plume Containment
- Recent Monitor Well Results
- Groundwater Investigations
- Well & Lake Sampling

**5. City Engineer****INFORMATION**

This report includes the following items:

- Perimeter Wall Phase V
- Roadmaster

**6. Building Safety****INFORMATION**

This report includes the following items:

- Statistics - Permits, Reviews & Inspections
- Projects Around the City
- Single Family Housing Starts
- Commercial Activity

**7. Planning Services****INFORMATION**

This report includes the following items:

- La Loma Campus Proposed Development
- City Center Development
- Small Wireless Cell Site Inquiry
- SEC Dysart and Camelback
- Zoning Code Update
- 2020 Census
- DRB/Variance/Sign Permit Applications
- Code Enforcement

**8. Magistrate Court****INFORMATION**

This report includes the following items:

- Cases filed
- Juvenile activity
- Violations filed
- Education and Training
- Disposition per violation
- Other Court activity
- Cases appealed
- Total revenue

**C. Commission/Board Reports****1. Design Review Board / Board of Adjustment****INFORMATION**

This report includes the following items:

**Design Review Board**

- 1147 N. Oro Vista
- 315 Ancora Dr. North
- 230 E. Bird Lane

**Board of Adjustment**

- 231 S. Old Litchfield Road

**IX. Consent Agenda**

*At any regular or special meeting of City Council, the agenda may include a listing of matters for the Council to act on as a "consent agenda." The Council may vote upon all matters contained within the consent agenda by a unanimous single vote of all those present at the meeting entitled to vote. Any matter may be removed from the consent agenda and considered as a singular item upon the request of any member of the Council.*

- A. Approval of Minutes** **INFORMATION/ACTION**  
*Presenter:* Terri Roth, City Clerk
- Discussion and possible action to approve the August 2, 2019, September 11, 2019, and September 18, 2019 special meetings and the September 18, 2019 regular meeting minutes.
- B. Purchase of Public Works Vehicles** **INFORMATION/ACTION**  
*Presenter:* Brian Goodman, Director of Public Works
- Discussion and possible action to approve the purchase of two (2) Chevrolet 2500 Double Cab trucks for the Public Works department in an amount not to exceed \$60,278.38.
- C. Pool Chemical System** **INFORMATION/ACTION**  
*Presenter:* Brian Goodman, Director of Public Works
- Discussion and possible action to approve the purchase of a Pulsar Chemical Feeding System for all pools at the Recreation Center in an amount not to exceed \$21,484.40.
- D. Special Event Liquor License Designation** **INFORMATION/ACTION**  
*Presenter:* Bill Stephens, City Manager
- Discussion and possible action to approve designating the City Clerk as the person with the authority to approve the Special Event Liquor Licenses pursuant to A.R.S. §4-203.
- E. 100<sup>th</sup> Anniversary Celebration of Mission Church Cornerstone** **INFORMATION/ACTION**  
*Presenter:* Tricia Kramer, Special Events Coordinator
- Discussion and possible action to approve the use of City property for the Litchfield Park Historical Society's 100th anniversary celebration of the laying of the Mission Church Cornerstone.
- F. Estrella Rotary Club's Boondocker Event** **INFORMATION/ACTION**  
*Presenter:* Tricia Kramer, Special Events Coordinator
- Discussion and possible action to approve the use of City property in order to facilitate the Estrella Rotary Club's Boondocker event and to approve the use of alcohol at the event.
- G. Council Rules and Procedures** **INFORMATION/ACTION**  
*Presenter:* Terri Roth, City Clerk
- Discussion and possible direction to Staff to amend the Council Rules and Procedures, Section 4.6 Preparation and Posting of Meeting Notices, if approved by Council, by deleting number two as a posting place.

- H. City Staff Position Roster Amendments** **INFORMATION/ACTION**  
*Presenter: Lars Johnson, Director of Finance*
- Discussion and possible action to amend the position roster, which includes a list of staff positions that are approved by City Council.
- X. Business**
- A. Resolution 19-460 Veterans Employment** **INFORMATION/ACTION**  
*Presenter: Thomas L. Schoaf, Mayor*
- Discussion and possible adoption of a resolution honoring veterans and expressing the City's commitment to policies promoting the employment of veterans by the City.
- B. Contract with Enterprise Network Solutions for Information Technology Services** **INFORMATION/ACTION**  
*Presenter: Lars Johnson, Director of Finance*
- Discussion and possible action regarding contracting for information technology services with Enterprise Network Solutions.
- C. Introduction of Ordinance No. 19-232 Adopting the 2018 International Codes and City Amendments to the 2018 International Codes** **INFORMATION/ACTION**  
*Presenter: Mary Dickson, Building Official*
- Discussion and possible action to introduce Ordinance No. 19-232 adopting by reference the following documents: International Building Code, 2018 Edition, International Residential Code, 2018 Edition, International Mechanical Code, 2018 Edition, International Plumbing Code, 2018 Edition, International Fire Code, 2012 Edition, International Fuel Gas Code, 2018 Edition, National Electric Code, 2017 Edition, International Existing Building Code, 2018 Edition, International Energy Conservation Code, 2018 Edition, International Property Maintenance Code, 2018 Edition, International Existing Building Code, 2018 Edition, International Property Maintenance Code, 2018 Edition, and City of Litchfield Park Amendments to the 2018 International Codes, effective January 1, 2020.
- D. Ordinance 19-234 Trampolines** **INFORMATION/ACTION**  
*Presenter: Susan D. Goodwin, City Attorney*
- Discussion and possible action to introduce Ordinance No. 19-234 amending Chapter 10 Offenses, Article 10-1 Miscellaneous Offenses, by adding new Section 10-1-16 Trampolines in Unenclosed Areas to prohibit trampolines in unenclosed areas.
- E. Ordinance 19-235 Telecommunication Fees** **INFORMATION/ACTION**  
*Presenter: Susan D. Goodwin, City Attorney*
- Discussion and possible action to introduce an ordinance Amending the City Code of Litchfield Park, Arizona, Chapter 18 Telecommunications Service Providers, by adding new Article 18-5

Competitively Neutral and Non-Discriminatory Compensation providing that fees charged to telecommunications providers using the City right-of-way will be competitively neutral and nondiscriminatory.

**F. License Agreement with MCImetro**

**INFORMATION/ACTION**

Presenter: Susan D. Goodwin, City Attorney

Discussion and possible action to approve the License Agreement with MCImetro Access Transmission Services Corp., for use of City right-of-way for telecommunications purposes.

**XI. Executive Session**

**A. An Executive Session may be called during the public meeting on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of receiving legal advice.**

**XII. Adjournment**

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Thomas L. Schoaf, Mayor

**Affidavit of Posting**

I, Terri Roth, CMC, City Clerk, do hereby certify that I caused to be posted a true and correct copy of this agenda for the City Council meeting of **Wednesday, October 16, 2019**, in the following place in the City of Litchfield Park:

- 1. City Hall outside bulletin board
- 2. City website

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Terri Roth, CMC, City Clerk

Persons with special accessibility needs should contact City Hall, (623) 935-5033, at least 48 hours prior to the meeting.