



SANTA CLAUS IS COMING TO TOWN FOR CHRISTMAS IN THE PARK!

Litchfield Park's annual Christmas in the Park celebration will be held Saturday, December 9, 2017 on Old Litchfield Road in our historic business district. This free event provides a quality holiday experience for the entire family to enjoy. Kicking off the celebration will be our parade at 10:00 a.m. The parade has become one of the more memorable parts of Christmas in the Park.

If your group is interested in participating in the parade, please complete this form and return it by October 31, 2017. Entry is free and forms can be submitted several ways: (1) drop off your completed form to the Litchfield Park Recreation Center (100 S. Old Litchfield Rd.); (2) fax the form to 623-935-7188; or (3) scan & email it to tkramer@litchfield-park.org. You will be notified of location and times for line-up as we get closer to the event. In the meantime, if you have any questions, please contact Tricia Kramer, Litchfield Park Special Events Coordinator, at 623-935-9040.

Name of Entrant/Organization (Please Print): _____

Contact Person Name (Please Print): _____

Address: _____

City, State, Zipcode: _____

Primary Phone #: _____ Alternate Phone #: _____

Email: _____

Estimated # of Participants: _____

Description of parade entry: *All entries must be of a Christmas/Holiday Theme. This can be accomplished through the use of clothing, costumes and accessories. Absolutely NO Santa or Mrs. Claus look-alikes! If you are using floats/vehicles, please be creative with decorating them to add to the excitement of the parade. If you are using music, singing and/or dancing as part of your entry, please note it in this section.*

Estimated # of floats (entries pulling decorated trailers) and/or vehicles: _____

Size and description of your float/vehicle, if applicable: *Please be as accurate as possible. This information will be used for staging (lining the road) and extra space will be added to allow for getting into your assigned space. Please note that there is a 2 float/vehicle maximum per parade entry unless prior authorization to include more is requested.*

Brief description of your group*: *The Parade Announcer will share this information when announcing you.*

Special Requirements or Requests*: *Does your group have any special needs we should know about? Is there another parade entry group you would like to be next to in the lineup? Special requests will be taken into consideration, but cannot be guaranteed.*

*Please feel free to use separate paper to attach any additional explanation or information, if desired.

Waiver of Liability and Indemnification: In consideration of the City of Litchfield Park accepting this application, and on behalf of my parade entrant organization and its entry participants, I, the undersigned, agree to waive liability and hold harmless the City of Litchfield Park, its officers, employees and agents, from any and all claims for damages or injuries arising from our organization's participation in the Christmas in the Park parade and related festival. This waiver and release includes but is not limited to damage to any float, motorized vehicle, or equipment, as well as injury or death of participants or participating animals. I further grant full permission to the event organizers and/or agents authorized by them, to use any photographs, videotapes, recordings, or any other record of the event for promotion of City events, including its use in the City website, newsletters, social media and Channel 11. By signing this agreement, I acknowledge that this information has been reviewed and understood by each person involved with this entry, and that the liability waiver is acceptable.

Contact Person Signature (Please Sign): _____



For additional information:

City of Litchfield Park
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