



# THE CITY OF Litchfield Park

214 West Wigwam Boulevard | Litchfield Park, AZ 85340  
P 623.935.5033 | F 623.935.5427 | www.litchfield-park.org

## REGISTRATION FORM Unwanted Handbills / Newspapers

I, \_\_\_\_\_, request to be registered on the "Unwanted Handbills / Newspapers" list. I understand that by doing so I will cease to receive handbills and uninvited newspapers, including **West Valley View**, at my residence.

I realize that my **registration will automatically expire on January 31<sup>st</sup> of each year.**

I further realize that it is my sole responsibility to file a written request with the City Clerk's Office within thirty (30) days prior to the January 31<sup>st</sup> expiration date requesting such registration be continued for the upcoming year. I also realize that I may request to be removed from the registry at any time and understand the City Clerk's Office will remove my name within three (3) working days of the request.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### Please Print

Name \_\_\_\_\_

Address \_\_\_\_\_

Litchfield Park, Arizona 85340

Phone \_\_\_\_\_

**To be completed by City Staff only:** This Registration expires on January 31, \_\_\_\_\_

### Received by

\_\_\_\_\_  
City Official

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

<b>Administrative Use Only:</b> Check each box as task is processed, and initial when completed. _____ (initial)		
<input type="checkbox"/> Recorded on Unwanted Handbill Spreadsheet	<input type="checkbox"/> Updated List Emailed to Vendor Dist. List	<input type="checkbox"/> File Original